

Tasman District School Use of Mobile Phones by Students at School Policy



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1 Purpose

To provide schools with support and additional information on the requirements for implementing the Department of Education policy on the *Use of Mobile Phones by Students at School*.

This document should be read and developed in association with the Department of Education policy on the *Use of Mobile Phones by Students at School*.

2 Policy Statement

The Department of Education does not permit the use of mobile phones by students in Tasmanian Government Schools unless for the approved exemptions outlined below.

It is important to note that it is not a requirement at **Tasman District School** for students to have a mobile phone at school. Some schools may be implementing the Bring Your Own Technology (BYOT) Policy and processes and this would fall under the approved exemption of direct teacher instruction.

Tasman District School recognises that an increasing number of parents/carers who for safety, security and/or emergency purposes wish to provide their child/children with mobile phones. This policy details the restriction and management of mobile phones at Tasman District School

CONDITIONS OF USE

- Students must not use mobile phones from the start to the end of the school day from Kindergarten to Year 12.
- Students must have their phones switched off and appropriately stored from the start to the end of the school day.
- Students with 'smart watches' must have them set to 'aeroplane mode'.

Students must have their mobile phones switched off during the school day and are encouraged to store their phone in their locker with a good quality padlock. If a student does not have a locker, then phones should be handed into the office at the beginning of the day and can be collected at the end of the day. Phones are to be '**Off and Away ALL Day**'.

If an adult sees or hears a phone during the school day, the student will have the option of giving the phone to the teacher or taking it to the school office. Students will be able to collect their phone before going home at the end of the school day. If the student does not comply with the request, a Senior Staff member needs to be informed.

3 Exemptions

Requests for exemptions must be submitted to the **Principal** for consideration.

Tasman District School students may only use their mobile phone for an **approved** exemption as listed below:

- For students with a reasonable adjustment to a learning program because of a disability and/or learning difficulty.
- For students with health conditions where a mobile phone is used to monitor the condition.
- For students who are young carers.
- For students undertaking school activities outside of school hours that are not on school campuses.
- Where students have been given direct instruction by a teacher to use their mobile phone for educational purposes (including under the BYOT policy/procedures).
- For students experiencing extenuating circumstances other than the above, where agreed by the principal or their delegate.

COMMUNICATION WITH STUDENTS DURING THE SCHOOL DAY

- While at Tasman District School, students are the responsibility of the school. All communication between parents/carers and students, during school hours, must occur through the school office.

4 Non-compliance with this policy

- Non-compliance with this policy will be managed in accordance with the school's Respectful Student Behaviour Policy.
- If teachers see or hear a phone during the school day, the student will have the option of giving the phone to the teacher or taking it to the school office. Students will be able to collect their phone before going home at the end of the school day.
- Further disciplinary action, in accordance with Tasman District School Respectful Student Behaviour Policy may be a result of repeated non-compliance and/or depending on the circumstances of the non-compliance.

5 Supporting information

Schools must determine an appropriate storage approach for student mobile phones in consultation with their School Association.

Schools may use a range of storage and student mobile phone identification approaches that are appropriate to the context of their school's mobile phone policy and management procedures.

Examples of student mobile phone storage and identification systems include, but are not limited to:

1. Mobile phone is kept in locker (with door locked) and switched off.
2. Mobile phone is handed in to school office and kept in clear plastic snap lock bag with name clearly marked on bag and switched off.

6 Definitions

Mobile phone

Is a mobile device with access to a cellular (telecommunications) system, with or without a physical connection to a network. This includes smart watches, tablets, and associated listening accessories, such as, but not limited to, headphones and earbuds.

Responsibilities: Must and May

- The word 'MUST' is to be interpreted as being mandatory.
- The words 'is to' and 'are to' are to be interpreted as directory (highly recommended).
- The word 'may' is to be interpreted as being discretionary or enabling as the context requires.

School hours

Is the official start time of the school day, to the official end time of the school day.

7 Legislation

- Secretary's Instruction No 3 for Unacceptable Behaviour of Students and Volunteers at, and Visitors to, State Schools or School Activities
- Secretary's Instruction No 4 for Suspension, Exclusion, Expulsion or Prohibition of State School Students

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