

Welcome to
EAST TAMAR PRIMARY SCHOOL

2020 PARENT INFORMATION BOOKLET



Our School Expectations

Our School expectations follow the 'Respectful Schools, Respectful Behaviour' framework.

Be Safe

Be a Learner

Be Friendly

Be Respectful

STUDENT ATTENDANCE DATES

Term 1	Wednesday 5 th February	Thursday 9 th April
<i>Easter Break</i>	<i>Friday 10th April</i>	<i>Tuesday 14th April</i>
Term 2	Monday 27 th April	Friday 3 rd July
Term 3	Monday 20 th July	Friday 25 th September
Term 4	Monday 12 th October	Thursday 17 th December

Student Free Days

Thursday 9th April - Moderation Day

Monday 20th July

Friday 30th October

MINIMUM ADMISSION AGES

The Department of Education regulations specifically stipulate ages for children entering classes. These are as follows:

Kindergarten: 4 years on or before 1st January that year

SCHOOL TIMES

8:30am Children allowed into buildings. Teachers in classrooms.

8:55am Daily PE

9:10am Commencement of classes.

11:10am Recess

11:30am Commencement of classes.

1:00pm Lunch commences – children eat under supervision.

1:45pm Line up and children move to class.

2:45pm Classes finish

ARRIVAL AND LEAVING TIMES

The school buildings are locked until 8:30am. Students may enter classrooms at 8:30am.

Students are dismissed at 2:45pm each day.

If a student arrives late or needs to leave school early the “Students Sign In/Out” book, located in the office, needs to be completed and signed by the student’s parent/guardian.

If there is to be a different person from normal collecting your child from Kindergarten, it is vital that you let us know.

ADMINISTRATION

OFFICE HOURS - 8:30AM - 3:30PM

VALIDATION FORMS, UNIFORM SALES & LEVY PAYMENTS DAY

Wednesday 29th January 2020 9:00am - 1:00pm

Thursday 30th January 2020 9:00am - 1:00pm

Friday 31st January 2020 9:00am - 1:00pm

LEVIES

A General Levy is payable to the office during Sales Day as above. This levy provides funds for art materials, pencils, library books, paper, equipment, excursions and performances.

Levies may be paid in instalments if prior arrangements have been made with the School Business Manager.

Students who receive Student Assistance are exempt from paying levies.

FINANCIAL ASSISTANCE

The Student Assistance Scheme (STAS) is available to assist parents in need of financial assistance to cover the cost of school levies.

Grade	Composite Levy
Kinder	\$130
Prep	\$160
Grade 1	\$160
Grade 2	\$180
Grade 3	\$180
Grade 4	\$180
Grade 5	\$200
Grade 6	\$225

STAS Application Forms can be collected from the school office.

GENERAL INFORMATION

ABSENCES

Under the *Education Act 2016* parents/guardians are required to ensure that children attend school every day unless there are genuine reasons for absences, such as illness. Parents and carers are required to always talk to the school about why their child is going to be absent from school. When a student is absent for any reason the school should be contacted by telephone or note explaining the circumstances. The school has a free app where absences can be recorded. Students should not be taken from the school without first contacting the office and signing the 'Student Sign Out' book located at the office. You will then receive a slip to provide to the teacher when collecting your child from the classroom.

ALLERGIES

Food allergy is a growing public health issue that impacts almost every school across Tasmania. Studies indicate that school-age children who have food allergies can have a reaction at school.

Schools must develop adequate plans to manage food allergies appropriately, including information on handling medical emergencies and taking preventative measures to avoid a student's exposure to a known food allergen.

To manage life threatening allergies we must ensure that children don't share food, educate staff, parents and children with regard to the specific allergy and ensure staff are trained to manage the allergy. There may be times throughout your child's schooling they will be asked to refrain from bringing certain foods to school to ensure the safety of everyone.

ASSEMBLIES

School assemblies are held fortnightly. Parents and friends are welcome at these assemblies where children's learning is celebrated and examples of educational excellence shared.

BANKING

A banking service is provided by the Commonwealth Bank. Children should bring their bank books to school on Wednesdays.



BIKES, SCOOTERS AND SKATEBOARDS

Bikes, scooters and skateboards are not to be ridden in the school grounds. Students are able to ride bikes to school and park them in bike racks. Students should wear helmets.



BOOK CLUB

Our school operates the Scholastic Book Club. Each month order forms are sent home with your child. Money and orders should be returned to the office.

BREAKFAST CLUB

Breakfast Club operates between 8.30 and 8.55am. Students are to enter by the door to the Grade 6 Open Plan area. Students are provided with fruit, cereal and toast.

BUSES

Currently there is a Metro bus service to the Rocherlea area and a Rexys bus to Hillwood, Swan Bay, Windemere, Dilston. See Office for details.

Students catching the bus after school are supervised by a duty teacher.

CANTEEN

The Canteen operates at recess and lunch times from Monday to Friday. Children order their lunch from the canteen before school or download the Qkr app.

The menu is published on the school app, Qkr, or available from the office.



COMPUTERS

Technology is an integral part of the school program. The school is linked to the Internet. All students have access to multi-media computers in classrooms and the computer lab. Students are required to sign a user agreement form at the beginning of the school year.



ENTRY TO SCHOOL

Students should enter the school via the external gates. Entry to the foyer is only available when accompanied by a parent or when arriving late after the gates are locked. For the safety of our students gates are locked at 9.00am and unlocked at 2.30pm.

EAST TAMAR PRIMARY SCHOOL ASSOCIATION

The E.T.P.S.A meetings will be advertised in the school newsletter and on the school app. All parents are welcome.

FOOD AND DRINK

We are a 'Move Well Eat Well' school which means we are committed to:

Tapping into Water Everyday – and limit sweet drinks - aims to increase water consumption and reduce the consumption of sweet drinks. Drinking water instead of sweet drinks provides hydration for concentration and learning and promotes healthy teeth.

Planting Fruit and Veg in Your Lunchbox – aims to increase consumption of fruit and vegetables. Fruit and vegetables provide essential nutrients for healthy eyes, skin and hair and protect against many diseases. Classroom have a fruit break at 10.00am where children are able to eat fresh fruit and vegetables. This is not a time for other snacks.

Limiting 'Sometimes' Foods is about reducing foods and drinks like chocolate, confectionary, sweet drinks, crisps, chips, fried foods and some cakes, biscuits and pastry items that are high in fat, sugar or salt. Less 'sometimes' foods means children fill up on nutritious foods and drinks required for growth and lifelong health.

East Tamar Primary School is making a genuine attempt to be a **Nut Aware and Egg Aware** school in response to the serious allergic reactions some of our students may experience when they come into contact with either of these products. We ask for your support in not sending food to school that contain nuts/nut products or egg/egg products.

HATS

We are a 'Sunsmart' School. Students are encouraged to wear broad brimmed or legionnaires hats when outdoors. Positive modelling by parents/guardians and teachers is appreciated. Hats can be purchased at the office. Students are required to wear a hat outside in Terms 1 until Easter and Term 4.



KINDERGARTEN

Kinder Tuesday, Wednesday, Thursday 8.55am-2.45pm

NB: Children should not arrive at Kindergarten before 8:30am.

LAUNCHING INTO LEARNING SESSIONS

East Tamar Primary offers a number of sessions for parents with children who are under school age. This is a valuable time for parents and students to learn together. Parents are required to stay and participate in their child's learning through play during all Launching into Learning sessions. All sessions will begin early in the year. Times and details will be advertised in the newsletter, on the school app or the playgroup Facebook page.

Pre-Kinder

Pre-Kinder sessions are for students turning 4 years in 2020. Pre Kinder prepares children for kindergarten by helping them to establish friendships and by learning how to work individually and in groups. Enrolment forms are available from the office. Please bring a water bottle and a piece of fruit to share.

Parent/Child Playgroup

Playgroups are beneficial for children, families and communities.

Play provides all children with the opportunity to learn, experience, investigate and interact with the environment. During play children create meaning from the world around them. It offers the child experiences to think, plan, create, do and find out.

Playgroup empowers parents and encourages them to recognize the role they play in their child's development. Playgroup allows parents to take time out of a busy life, to slow down and enjoy playing with their child, to watch and delight in the amazing



steps their child takes while making sense of the world around them.

Playgroup sessions are provided for parents and their children from birth to 4 years. The expectation is that you will work alongside your child at this time. Please bring a water bottle and a piece of fruit to share.

Gross Motor Group

Gross motor skills are those which require whole body movement involving the large muscles of the body to perform everyday functions, such as standing and walking, running and jumping, and sitting upright at the table. They also include eye-hand co-ordination skills such as ball throwing, catching, kicking, as well as riding a bike or a scooter and swimming. During these sessions students are provided with opportunities to develop these important skills.

Out and About

Out and About offers excursions into the wider community. Times and details of the excursions will be advertised in the newsletter, on the school app or the playgroup Facebook page.

LIBRARY

Students are encouraged to borrow books from the library on a regular basis during their library lesson time. If a book is lost or damaged an account will be sent to the parents/guardians for the replacement cost of the book. Students must have a book bag in order to borrow. These are available for purchase from the school office.



LOST PROPERTY

Lost property will be placed in the Lost Property Basket in the corridor opposite the office. We recommend that you clearly name all items of clothing.

NEWSLETTER

The school newsletter is distributed to the eldest child in the family every second Wednesday. The newsletter includes details of school activities and notices of a general nature.

NO SMOKING

The whole school is a “Smoke Free Zone”, i.e. no smoking at all within the buildings or grounds.



PARENT HELP

Parent help is encouraged throughout the school. Classroom teachers will organise this depending on their individual needs. Please contact your child’s teacher if you would like to assist. A Working With Vulnerable People Check is required. Details on how to apply available at http://www.justice.tas.gov.au/working_with_children

PERSONAL ITEMS

We *cannot guarantee* the security of any personal item brought to school.

REPORTING TO PARENTS

Parents are encouraged to take an active interest in their child/children's education and are welcome to visit the school to discuss their progress or any problems or delights at a mutually convenient time. Formal parent/teacher discussions are organised early in the year and written reports are sent home three times a year.



SCHOOL APP

The school has a free app where you may advise us of absences or any changes to student details. A calendar of events, school notices and the newsletter are also available. Download it now to your smartphone by going to either the Apple App Store or Android Google Play Market and search for East Tamar Primary School.



SUPPORT SERVICES

A Social Worker, School Psychologist, Speech Pathologist and School Nurse visit the school. If you need to see them please contact the office or your child's class teacher.

STUDENT REPRESENTATIVE COUNCIL

We have a Student Representative Council (S.R.C.) who are elected by the students. The representatives liaise between the students and the teachers.

STUDENT DETAILS

Student details are entered into a student database when they are enrolled. Please advise the school immediately if your family circumstances change, e.g. you move house or change your telephone number. The school has a free app where you may advise us of any changes.

UNIFORMS

We strongly encourage and promote the wearing of school uniforms. New school uniforms can be purchased from the office.

Summer Uniform:

Girls: Navy/white summer dress

Navy shorts, royal polo

Royal windcheater with school logo or royal hoodie with logo or royal polar fleece jacket with logo

Navy broad brimmed hat

Boys: Navy shorts, royal polo

Royal windcheater with school logo or royal hoodie with logo or royal polar fleece jacket with logo

Navy broad brimmed hat.

Winter Uniform:

Girls: Winter skirt

Navy trackpants. Royal polo shirt with school logo

Royal windcheater with logo or royal hoodie with logo or royal polar fleece jacket with logo

Boys: Navy trackpants. Royal polo shirt with school logo.

Royal windcheater with logo or royal hoodie with logo or royal polar fleece jacket with logo

UNIFORM PRICE LIST

(All Prices Include GST and are subject to change)

Track Pants - Navy

All sizes \$25.00

Polo Shirts - Royal with white flash and school logo

All Sizes \$23.00

Hoodie - Royal with white flash and school logo

All Sizes \$30.00

Windcheater - Royal with school logo

All sizes \$25.00

Polar Fleece Jacket - Royal with school logo

All sizes \$25.00

Summer Dress

All sizes \$45.00

Winter Dress

All sizes \$45.00

Girls Shorts

All Sizes \$20.00

Boys Shorts

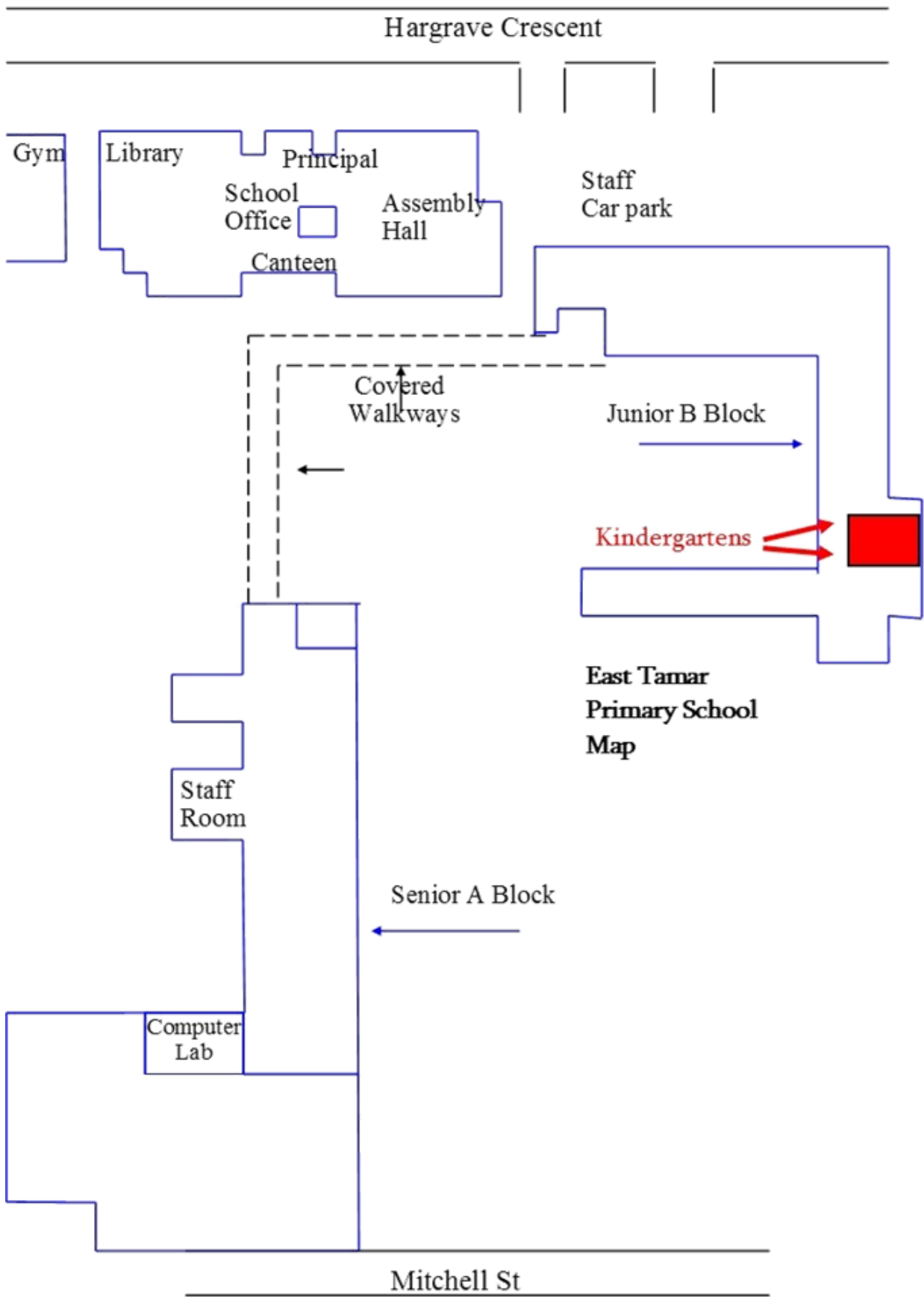
All Sizes \$20.00

Hats - Navy

Broad brimmed hat \$8.00

Library Bag

\$12.00



East Tamar
Primary School
Map